

A call for applications has been announced for administrative staff members in high managerial positions to apply for mobility scholarships offered through the Erasmus+ program at [IES de Treis](#) (Regional Government of Galicia, Kingdom of Spain).

Participation in the competition is restricted to administrative personnel holding high managerial positions exclusively within Tbilisi State University.

Mobility Period:

- 2024 Spring Semester

Nominee Selection Process:

- Verification of electronic application and relevant documentation (Tbilisi State University)
- Interview with the candidate selection committee (Tbilisi State University)
- Final selection/scholarship award (Host University)

List of Required Application Documents:

1. Copy of passport
2. Employment Letter (in English)
3. CV (in English)
4. Recommendation (in English)
5. Completed work plan in English (Appendix I)
6. Pre-acceptance letter issued by the host university (An official letter is not mandatory; pre-acceptance/confirmation of interest issued by the relevant administrative unit of the host university via e-mail is sufficient).

Academic/administrative staff interested in applying for the exchange program are required to submit a complete list of application documents in PDF format to the following e-mail address: outgoingmobility@tsu.ge, **until January 18, 2024, at 14:00!**

Additional Important Information:

Competition Organization Basis and Selection Process

- [The joint order of the rector of TSU and the head of the administration issued regarding the Ivane Javakhishvili Tbilisi State University's approval of staff selection procedure for participation in the international exchange and mobility programs.](#)
- [Ivane Javakhishvili Tbilisi State University's staff selection procedure for international exchange and mobility programs.](#)

If you have any additional questions, please feel free to contact External Relations Department at outgoingmobility@tsu.ge